



Mississippi Security Police Inc.
3003 Pascagoula Street
Pascagoula, MS 39567
228.762.0661
228.769.5583 fax

Dear Applicant: Please comply with the following requirements. Please review qualifications and requirements on back of form before completing application.

YOU MUST ATTACH a copy of the following along with your application:

- High School Diploma or GED
- Driver's License
- Social Security Card
- College Degree (if applicable)
- TWIC[®] Card (if applicable)
- DD214 (if applicable)
- Training Certificates (if applicable)

Submission of an application does not constitute an offer of employment. All applications will be kept on file for six months. Incomplete applications will not be considered. Remove this top sheet before returning application. **Please do not call the office to inquire on the status of your application.** You will be contacted should a qualifying position be available.

If you are contacted, the application process will consist of the following:

- Criminal Background Investigation
- Motor Vehicle Report
- Drug Test
- Physical (if applicable)
- Credit Check (if applicable)

The application process takes seven to ten business days to complete. Upon successful completion of background requirements you will be contacted for the next phase of the interview process. All inquiries will be made through the Human Resources office.

TRANSPORTATION WORKER IDENTIFICATION CREDENTIALS (TWIC[®])

Beginning September 2008, the federal government began requiring additional identification of workers at Port and Refinery locations throughout the United States. As MSP provides security services for these locations, our employees are required to acquire a TWIC[®] card prior to employment. The application process for a TWIC[®] card can be a long process. You are responsible for the application and cost of obtaining a TWIC[®] card. At this time, the cost is \$132.50.

★ If applying for a Force Protection Position, you must be able to obtain and maintain a U.S. Government Clearance of Secret to Top Secret. All Force Protection Positions require the completion of the SF86 Questionnaire.★

Thank you for your interest in Mississippi Security Police, Inc.

MISSISSIPPI SECURITY POLICE, INC.
3003 Pascagoula Street • Pascagoula, MS 39567
Office: 228.762.0661 • Fax: 228.769.5583
www.mssecuritypolice.com

READ CAREFULLY

PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE

MISSISSIPPI IS AN AT-WILL
EMPLOYMENT STATE

Incomplete applications
will not be considered

APPLICATION FOR EMPLOYMENT

MSP IS A DRUG AND ALCOHOL FREE WORKPLACE

MSP HAS A DRUG AND ALCOHOL POLICY AND DRUG TESTING PROCEDURES

PLEASE COMPLETE ALL PAGES. DATE _____

Name _____
Last First Middle Maiden

Present address _____
Number Street City State Zip

How long _____ Social Security No. _____ - _____ - _____
 Telephone (____) _____ Additional Telephone(____) _____

Email address: _____

Position applied for (1) _____ **Days/hours available to work (part time only)**
 and salary desired (2) _____ **No Pref** _____ **Thur** _____
 (Be specific) _____ **Mon** _____ **Fri** _____
 _____ **Tue** _____ **Sat** _____
 _____ **Wed** _____ **Sun** _____

How many hours can you work weekly? _____ Can you work nights? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When are you available for work? _____

MSP reserves the right to move employees as necessary.

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER PLED "GUILTY" OR "NO CONTEST" TO, OR BEEN CONVICTED OF A CRIME? No Yes

Conviction of a crime does not necessarily disqualify an applicant for employment with MSP.

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

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DO YOU HAVE A DRIVER'S LICENSE? Yes No

Has your driver's license ever been revoked? _____ Yes _____ No If yes, please explain.

Driver's license number _____ State of issue _____ Operator Commercial (CDL) Chauffeur
Expiration date _____

Have you had any accidents during the past three years? How many? _____

Have you had any moving violations during the past three years? How Many? _____

**Law Enforcement
Experience**

Police experience _____. Length of experience: _____

Police Academy Graduate? _____ If so name: _____

Currently State Certified Police? _____. Explain:

For additional space please continue on bottom of page.

Please list two references other than relatives or previous employers.

Name _____ Name _____

Position _____ Position _____

Company _____ Company _____

Address _____ Address _____

Telephone () _____ Telephone () _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

Have you ever been convicted of a crime? _____yes _____no

Are you subject to any misdemeanor or felony charges under State or Federal Law? _____yes _____no

Are you now, or have you ever been a defendant in a court action of any kind? _____yes _____no

Have you ever been convicted of Domestic Violence? _____yes _____no

If you answered yes to any of the previous questions, please explain:

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APPLICATION FOR EMPLOYMENT

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No **IF YES, PROVIDE A COPY OF DD214.**

ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? Yes No

Specialty _____ Date Entered _____ Discharge Date _____

Work Experience Please list your work experience beginning with your most recent job held.
If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates From To	Pay or salary Start Final
Your last job title			

Reason for leaving **(be specific)**

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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May we contact your present employer? Yes No

Did you complete this application yourself? Yes No

If not, who did? _____

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

Mississippi Security Police, Inc.

3003 Pascagoula Street, Pascagoula, MS 39567

A background investigation may be conducted upon employment and during employment as deemed appropriate by the President of the Company or his designee.

In exchange for the consideration of my job application by Mississippi Security Police (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Mississippi Security Police, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President of the Company or his designee. Both the undersigned and Mississippi Security Police may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract. I also understand that my background may be investigated anytime during my employment.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be for a period of ninety (90) days (Orientation Period), and further that at any time during the Orientation Period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Name of applicant (print) _____

Date of birth _____ Social Security Number _____ / _____ / _____

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

Signature of applicant _____ Date: _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.

Mississippi Security Police

Application Requirements and Qualifications

Warning

This application is a legal and binding document. If false statements are made during this process you could be committing a crime that provides fines of \$10,000.00 and up to 5 years in prison. The clients MSP serves require certifications which must be verified and processed with this application. MSP will assist in the prosecution of any employee who knowingly provides false information during the hiring process.

Minimum Qualifications

- Must be a US citizen
- Must have a high school diploma or GED
- Must be able to read, write and speak and understand English fluently
- Must have a valid driver's license and social security card
- Must have reliable transportation to and from work assignments. Work assignments may have irregular times of day and night, weekends, and holidays.
- Must have, and maintain, a working telephone
- Must be at least 21 years of age for security positions or must be 18 years of age for administrative positions
- Must have at least two years verifiable work or school history
- A minimum of one year previous security, law enforcement, or military police experience
- Must be able to obtain a Security Guard Gun Permit issued through the Mississippi Highway Patrol Firearms Permit Division
- Must not have any terminations or disciplinary actions at previous employers for theft, dishonesty or excessive absenteeism
- A criminal background check will be performed. Applicants must not have any of the following convictions:
 - Conviction for any crime considered a felony by the state of Mississippi
 - Conviction of any crime considered theft or assault by the state of Mississippi
 - Any misdemeanor arrests or convictions that would denote a pattern of irresponsibility or poor judgment.

Preferred Qualifications

- A minimum of two years previous security, law enforcement, or military police experience
- Completion of, or enrollment in, a law enforcement course curriculum
- Possession of a valid Mississippi Security Guard Gun Permit
- Possession of a TWIC[®] card

Requirements

All employees of MSP must be able to complete certain tasks as a part of their routine duties. These include, but are not limited to:

- Climbing flights of stairs
- Sitting in place for long periods of time
- Standing in place for long periods of time
- Extensive walking around jobsite, even in inclement weather
- The ability to defend yourself and others, if required

In addition, employees of MSP may be required to work various jobsites throughout the Mississippi Gulf Coast requiring additional training and the ability to secure such licensing as required by the state for that jobsite.

By signing below, I hereby state that I have read and understand the above qualifications and requirements for the job I am applying for at Mississippi Security Police. I further agree that if it is found that any part of my application is false and untruthful, I am financially responsible for costs associated with my employment to include, but are not limited to, items such as Training, Uniforms, Equipment and Permits such as TWIC[®] and Firearms.

Signature: _____

Date: _____